



VILLA ATAS OMBAK EVENT GUIDELINES



ELITE HAVENS





Introduction

Villa Atas Ombak is simply extraordinary – a spectacular estate on Bali's south-west coast set in one and a half acres of tropical gardens with a 14-metre beach-edge swimming pool and over 100 metres of breathtaking beachfront. The essence of Bali-style tropical living, this gracious villa's five bedroom suites and generous living space flow through three along-along thatched pavilions spread across the estate – all with magnificent sea vistas, justifying its name (Atas Ombak means 'on top of the waves'). Weddings and events for up to 200 are magical and memorable in such a spellbinding destination villa, which has made headlines in the world's leading lifestyle magazines.

These guidelines are intended to give Event Organisers (EOs) and their clients, guidance specific to Villa Atas Ombak and should be read in conjunction with Elite Havens General Guidelines for Event Management.



ELITE HAVENS

Weather

Generally, April through to October offers good weather conditions for any event at Villa Atas Ombak, however due to recent global weather changes, we strongly advised EOs and guests to consider wet weather conditions and plan accordingly for events during the whole year. Reviewing weather forecast closer to the wedding day is a MUST during any time of the year, as the villa has no wet weather back up OR big indoor space to accommodate the guests, especially when it involves a larger group.

It is compulsory to use a marquee or a tent on rainy days during the whole year, and special pre-planning will be required for the rainy season months in Bali (due to a high demand for marquees or tents) which normally runs from November – March (subject to change). The marquee or tent must be freestanding and needs to have clear plastic sides curtains and a proper flooring. A professional vendor is required to ensure the quality of the structure follow EH standards. A list of approved vendors can be proposed.





At a Glance

Max guests (main event)	: 150 Seated/200 cocktail
Max guests (second function)	: 40 seated and cocktail
Min stay	: 3 nights (low & shoulder seasons) 3 nights (high season) 5 nights (peak season)
Event fees	: USD 2,500 +15.5 % tax (up to 50) USD 3,000 + 15.5 % Tax (over 50)
Community fee	: Local Community (Banjar) Fee: IDR 5,000,000 Also applicable to second event (subject to change)
Villa Rates	: See villa website (www.atasombakbali.com)
Curfews	: 12 midnight for live bands/DJ
Property Area	: 450sqm (villa); 6,600sqm(land).



ELITE HAVENS

Event Space

Fairytale weddings are a reality at Villa Atas Ombak. The manicured lawns provide a romantic setting for wedding vows and moonlit dinners to the serenade of surf and scent of frangipani, the large open-sided garden pavilion transforms into a ballroom, and the private estate matches intimacy with exclusivity.

Event Facilities

Kitchen and Bar

Villa Atas Ombak has a caterer's station and a paved area located at the top of the car park with bench space and a washing up area. Caterers are encouraged to use this area for events of over 50. The caterer's station must be returned to its original state of cleanliness immediately following the end of service at the event. The villa manager or a designated staff member must be present for the handover.

Free-standing bars may be set up in two positions only – in the sand pit on the left-hand side of the lawn, and on the paved area around the pool. They cannot be placed on the grass.

The EO is responsible for ensuring all rubbish generated by the service of food and drinks at Villa Atas Ombak is removed at the end of the food and beverage service period to the satisfaction of the villa manager or designated staff member.

Guest Washrooms

There is one guest washroom available for use. The bathroom behind the downstairs bedroom in the main villa may be used as it has an exterior door however the bedroom itself must remain locked. For events of over 100 guests, EOs must supply portable toilets. It is the responsibility of the EO to ensure the cleanliness of the washrooms during events.

Parking

The parking area is to be kept free for guests' arrival and departure (pick-up and drop-off). This means that there is no parking on site for EOs or suppliers. Vehicles are permitted for a one hour period for loading but should be off-site at least one hour prior to the event.

The area at the bottom of Jalan Batubelig can become quite congested at times so it is important that EOs manage parking coordination. We advise EOs to supply two parking attendants for the event to avoid unnecessary traffic jams. We recommend they be stationed in Villa Atas Ombak and on the corner of Jalan Batubelig and Gang Atas Ombak, and be in constant radio contact. Experienced attendants can be organised through the villa manager at Villa Atas Ombak.



ELITE HAVENS

Regulations and Restrictions

The main living room is ideal for welcome drinks but should not be used as an event space. The furniture in this area cannot be moved and no external infrastructure can be brought in.

The pavilion in the centre of the grounds is a fabulous entertaining space and can be used as a dance floor. The furniture in this balé can be removed and positioned in accordance with the villa manager's instructions.

The wooden deck (size 3 x 5 meters) built on the left side of the pool facing the beach, is suitable for ceremonies. EOs should refer to our event layout options for guidance.

No staging is to be built into or over the pool. Floating bamboo and foam structures for candles and flowers are permitted however the EO should ensure their removal by 1am or as soon as guests enter the pool in order to avoid any damage or injury.



Other Elite Havens Villas Nearby



About 8 minutes walk

Villa Lega

5 bedrooms
Sleeps 10 adults
www.villalega.com



About 5 minutes drive

Villa Asta

5 bedrooms
Sleeps 10 adults
www.villaasta.com



About 10 minutes drive

Dea Villas

Up to 12 bedrooms
Sleeps up to 10 adults
www.deavillas-bali.com

**Special rates for group bookings available,
for more information please contact:**

agents@elitehavens.com or reservation@elitehavens.com
www.elitehavens.com/wedding.aspx



ELITE HAVENS

www.elitehavens.com