



VILLA WINDU ASRI  
EVENT GUIDELINES



ELITE HAVENS





## Introduction

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Windu Asri is ideally suited as a venue for small to medium events or parties. Seat down dinners for up to 24 guests can be catered for by the villa staff. For larger groups, a professional event organizer and a catering company will be required. Windu Villas encompasses both Villa Windu Asri and Villa Windu Sari, which when combined provide 10 double bedrooms suitable for 20 guests.

These guidelines are intended to give Event Organisers (EOs) and their clients, guidance specific to Windu Asri and should be read in conjunction with Elite Havens General Guidelines for Event Management.

## Weather

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The weather factors to consider with Windu Asri is the wet season from November until March; Event Organizers are advised to consider these conditions and plan accordingly for events.

It is a compulsory to use a marquee or a tent during the rainy season months in Bali (November – March). This will be the backup plan as the villa do not offer indoor space to accommodate the guests, especially when it involves a larger group.

The tent needs to have clear plastic sides curtains and a proper flooring. A professional vendor is required to ensure the quality of the structure follow EH standards. A list of approved vendors can be proposed.



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## At a Glance

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Max guests (main event)	:	40 Seated/40 cocktail
Max guests (second function)	:	40 guests
Min stay	:	4 nights (low season) 4 nights (shoulder & high seasons) 5 nights (peak season)
Event fees	:	USD 1,000 + 15.5% tax Rp 3,500,000 Local Community (Banjar) Fee for any group of 25 pax or over. Applicable to second event (subject to change).
Villa Rates	:	See villa website ( <a href="http://www.villawinduasri.com">www.villawinduasri.com</a> )
Curfews	:	11 pm for all amplified music
Property Area	:	800sqm (villas), 1,600sqm (land).



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# Event Facilities

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## Kitchen and Bar

There is one existing bar in outdoor living pavillion available for events; caterers must use plastic mats to minimize the damage to its surface.

The villa's kitchen is not available for event use; however vendors can set up a satellite kitchen nearby the staff area, and use the back of the villa for all their needs.

## Guest Washrooms

There is one public toilet available for events situated by the staircase.

## Parking

The parking area is to be kept free for guest's arrival and departures. This means that there is no parking on site for EOs or suppliers. Vehicles are permitted for one hour period for loading but should be off site at least one hour prior to the event. We strongly suggest guests attending events in Windu Asri to use taxis for drop off and pickups.



# Regulations and Restrictions

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The villa's main entrance is ideal for guests welcome drinks and canapés. Furniture in the open-sided lounge and dining pavilion can be moved to the side if necessary; facilitating more space and creating an easy wet weather contingency area. Floating bamboo and foam structures for candles and flowers are permitted however they should be removed by the EO by 1 am or as soon as guests enter pool in order to avoid any damage in the pool. The villa features an outdoor barbecue in the garden area that can be used when holding events at the property.

Fireworks, balloons release and/or Thai wishing lanterns are strictly forbidden.

No stage is to be built in or over the swimming pool. damage or injury.



## Other Elite Havens Villas Nearby



Next Door Villa

### Villa Windu Sari

4 bedrooms

Sleeps 8 adults

[www.villawindusari.com](http://www.villawindusari.com)



About 5 minutes drive

### The Layar

Up to 23 bedrooms

Sleeps up to 46 adults

[www.thelayar.com](http://www.thelayar.com)



About 5 minutes drive

### Casa Brio

4 bedrooms

Sleeps 12 adults

[www.casabriobali.com](http://www.casabriobali.com)

Special rates for group bookings available,  
for more information please contact:

[agents@elitehavens.com](mailto:agents@elitehavens.com) or [reservation@elitehavens.com](mailto:reservation@elitehavens.com)

[www.elitehavens.com/wedding.aspx](http://www.elitehavens.com/wedding.aspx)



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