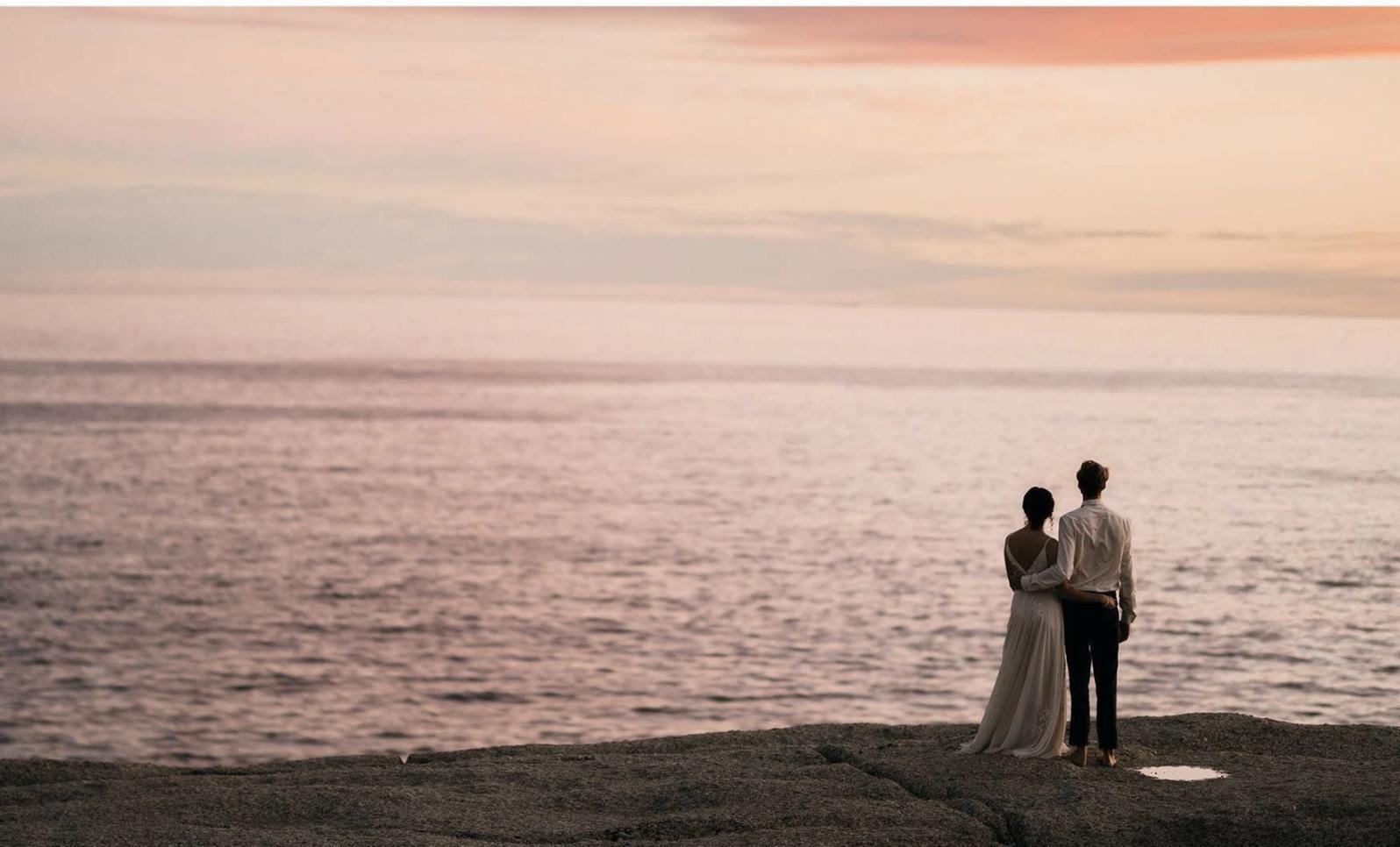


PANDAWA CLIFF ESTATE EVENT GUIDELINES



ELITE HAVENS





Introduction

With its dramatic and romantic cliff-top setting overlooking the Indian Ocean, its wide lawns, large purpose-built decked garden areas and superb guest facilities, Pandawa Cliff Estate is a dream wedding and event venue for up to 250 guests.

When all five villas are rented together, the estate offers a total of 25 double bedrooms, and can accommodate up to 50 adult guests, plus numerous extra beds for children. This rare ability makes the estate particularly attractive to those wanting to provide convenient 'on-site' accommodation for guests at their wedding or special celebration.

The Pala can host up to 50 guests seated dinner and boasts a unique, stone amphitheatre that may be used for a traditional dance or musical performance. Its garden discretely links through to that of Villa Rose next door, allowing separate areas for cocktails, dining and dancing for up to 100 guests (seated dinner).

Pandawa Cliff Estate will let you enjoy a once in a lifetime affair full of glitz and glammers for up to 250 guests, or a more intimate and relaxed ceremony for as few as four.

These guidelines are intended to give Event Organisers (EOs) and their clients guidance specific to Pandawa Cliff Estate and should be read in conjunction with Elite Havens General Guidelines for Event Management.



Weather

Generally, April through to October offers good weather conditions for any event at Pandawa Cliff Estate, however due to recent global weather changes, we strongly advised EOs and guests to consider wet weather conditions and plan accordingly for events during the whole year. Reviewing weather forecast closer to the wedding day is a MUST during any time of the year, as the villa has no wet weather back up OR big indoor space to accommodate the guests, especially when it involves a larger group.

It is compulsory to use a marquee or a tent on rainy days during the whole year, and special pre-planning will be required for the rainy season months in Bali (due to a high demand for marquees or tents) which normally runs from November – March (subject to change). The marquee or tent must be freestanding and needs to have clear plastic sides curtains and a proper flooring. A professional vendor is required to ensure the quality of the structure follow EH standards. A list of approved vendors can be proposed.





At a Glance

Villa Capacity

- : Up to 50 guests (Pala and Rose only)
- Up to 80 guests (Pala and North Wing)
- Up to 100 guests (Markisa only OR min 2 villas taken – Pala & Rose; Rose & Marie; Rose & Markisa)
- Up to 150 guests (Min 2 villas – Rose & Markisa; Markisa & Marie)
- Up to 200 guests (Min 3 villas taken – Pala, Rose, Markisa OR Rose, Markisa & Marie)
- Up to 250 guests (Whole estate)

Min Stay

- : 2 nights for all seasons – wedding with up to 100 guests
- 3 nights for all seasons – wedding with more than 100 to 250 guests

Event fees

- : The Pala:
 - Up to 50 guests (Pala only): USD 1,680 weekday rate, USD 1,795 weekend rate. Minimum 2 nights.
 - Up to 80 guests (Pala + North Wing): USD 1,910 weekday rate, USD 2,024 weekend rate. Minimum 2 nights.
- Villa Rose:
 - Up to 50 guests (Rose only): USD 1,733 weekday rate, USD 1,906 weekend rate. Minimum 2 nights.
 - Up to 100 guests (min 2 villas – venue at Villa Rose and must be booked with Marie), USD 2,310 weekday rate, USD 2,657 weekend rate. Minimum 2 nights.



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At a Glance

Event fees

: Villa Markisa:

Up to 100 guests (Markisa only): USD 1,733 weekday rate, USD 1,906 weekend rate. Minimum 2 nights.

Up to 150 guests (Markisa + Marie): USD 2,383 weekday rate, USD 2,556 weekend rate. Minimum 3 nights.

Combined Villas:

Up to 100 guests (Pala + Rose): USD 3,873 weekday rate, USD 4,156 weekend rate. Minimum 2 nights.

Up to 100 guests (Pala + Rose + Markisa): USD 5,605 weekday rate, USD 6,062 weekend rate. Minimum 2 nights.

Up to 150 guests (Rose + Markisa): USD 3,465 weekday rate, USD 3,812 weekend rate. Minimum 3 nights.

Up to 200 guests (min 3 villas – Rose + Markisa + Marie: USD 4,115 weekday rate, USD 4,462 weekend rate. Minimum 3 nights

Up to 200 guests (min 3 villas – Pala + Rose + Markisa): USD 5,605 weekday rate, USD 6,062 weekend rate. Minimum 3 nights.

Up to 250 guests (whole estate), USD 6,183 weekday rate, USD 6,813 weekend rate. Minimum 3 nights.

Note: The above fees are net rates and include a 15.5% tax and service fee to be charged per day of event.



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At a Glance

- Banjarfees : IDR 6,000,000 for up to 50 guests
IDR 8,000,000 for up to 100 guests
IDR 9,000,000 for up to 200 guests
IDR 14,000,000 for up to 250 guests
(subject to change and charge applicable per day event)
- Villa Rates : See villa website (www.pandawacliffestate.com)
- Curfews : Music curfew and vendor activities at 11 pm
- Property Area : 14,767 sqm.



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Event Facilities

The Villas

Say 'I do' beside The Pala's dramatic pool, in full view of the sea, and set up your entertainment – Balinese dancers, rindik musicians or gamelan players – in the adjacent clifftop amphitheatre.

If booking both The Pala and Villa Rose for a larger gathering, sunset cocktails can be set up in the lower stone deck in front of Villa Rose's swimming pool, which proffers stunning ocean views.

Villa Rose's front upper lawn is ideal for sit down dinners and live entertainment for a larger event.

Kitchen and Bar

Outside caterers are not permitted to use the villa's bar and kitchen at any time.

There are two commercial kitchens at the rear of The Pala and Villa Markisa specially built for events, however caterers should bring their own cooking equipment if catering for a particularly large event. If necessary, plating can be done outside this kitchen but the preparation area should be screened from view. Trucks may be unloaded from the path beside the kitchen but must not be parked there.

Bars should be freestanding. EOs are advised to take appropriate measures to minimise the damage to the grass.

Guest Washrooms

There are several washrooms all through the Estate. The Pala has two bathrooms near the amphitheatre, behind the bar, while Villa Rose's pair is located side-by-side in the garden same as Villa Markisa. It is the responsibility of the EO to ensure the cleanliness of these washrooms during events.

Parking

The parking area is to be kept free for guest arrivals and departures. Vehicles are permitted for a one hour period for loading but should be off site at least one hour prior to the event.

Trucks may be unloaded from the path beside the kitchen but must not be parked there.



Regulations and Restrictions

The Pala's grand entrance lawns are ideal for welcome drinks but may not be used as a main event space. The main living and dining room at Pala and Rose should not be used as main event spaces and if in case these areas are used as an event space or as a back up plan during the wet weather, this will incur a penalty fee of USD 5,775.

Floating bamboo and foam structures for candles and flowers are allowed, however, EOs should ensure their removal by 1am or as soon as guests enter the pool in order to avoid any damage or injury.

Floating stage arrangement will require a refundable security deposit at US\$ 4,000 which is payable in cash upon check in.

Marquees must be freestanding.

Thai wishing lanterns and/or the release of balloons are strictly forbidden.

Only one wedding will be allowed on the estate any one day.

Fireworks arrangements are subject to confirm 30 days prior to wedding day.

Special rates for group bookings available, for more information please contact:

agents@elitehavens.com or reservation@elitehavens.com

www.elitehavens.com/wedding.aspx



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