

SAYANG D'AMOUR
EVENT GUIDELINES



ELITE HAVENS





Introduction

Lush tropical gardens resplendent with coconut palms and scented frangipanis make this magnificent six-bedroom luxury villa located in the heart of stylish Seminyak an ideal venue for medium-sized events of up to 80 guests.

The villa is situated within walking distance of the 'W' hotel, and with villas in Seminyak in plentiful supply, you can easily plan to accommodate all of your guests flying in for the special occasion.

These guidelines are intended to give Event Organisers (EOs) and their clients guidance specific to Villa Sayang d'Amour and should be read in conjunction with Elite Havens General Guidelines for Event Management.

Weather

Generally, April through to October offers good weather conditions for any event at Villa Sayang d'Amour, however due to recent global weather changes, we strongly advised EOs and guests to consider wet weather conditions and plan accordingly for events during the whole year. Reviewing weather forecast closer to the wedding day is a MUST during any time of the year, as the villa has no wet weather back up OR big indoor space to accommodate the guests, especially when it involves a larger group.

It is compulsory to use a marquee or a tent on rainy days during the whole year, and special pre-planning will be required for the rainy season months in Bali (due to a high demand for marquees or tents) which normally runs from November – March (subject to change). The marquee or tent must be freestanding and needs to have clear plastic sides curtains and a proper flooring. A professional vendor is required to ensure the quality of the structure follow EH standards. A list of approved vendors can be proposed.



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At a Glance

Max guests (main event)	:	50 Seated/80 cocktail
Max guests (second function)	:	40 guests
Min stay	:	2 nights (low & shoulder seasons) 3 nights (high season) 5 nights (peak season)
Event fees	:	USD 1,000++ 15.5% tax
Community fee	:	Rp 3,500,000 Local Community (Banjar) Fee for any group of 25 pax or over. Applicable to second event (subject to change).
Villa Rates	:	See villa website (www.villasayangdamour.com)
Curfews	:	11 pm for all music
Property Area	:	2400sqm (villa); 3000sqm (land).



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Event Facilities

Villa Sayang d'Amour provides the picture-perfect setting for sophisticated gatherings around the 20-metre swimming pool, along with elegant moonlit dinners or fabulously chic rooftop parties. It also provides wonderfully intimate spaces for private repose and relaxation.

Kitchen and Bar

The villa kitchen is not available for event use, however satellite kitchens can be set up to the side of the main house, near the staff quarters, with easy access to the villa's car park.

There is no bar available for event use so caterers will need to supply their own freestanding bar, which is to be positioned on the paved area surrounding the pool.

Guest Washrooms

There are two guest washrooms; one is located by the media room (beside the living room), and another is in the garden, near the pool. The ensuite bathrooms of the bedrooms are not recommended for public use and bedrooms should be kept locked during an event. The EO is responsible for ensuring the cleanliness of the villa's washrooms during events.

Parking

The parking area is to be kept free for guests' arrivals and departures (drop off and pick up only). This means that there is no parking on site for EOs or suppliers. Vehicles are permitted for a one-hour period for loading but should be off site at least one hour prior to the event. Guests should be encouraged to use drivers or taxis for events at Villa Sayang d'Amour.



Regulations and Restrictions

The living room is not to be used as an event space. The furniture in this room cannot be moved and no external infrastructure should be brought into the living room.

The deck between the living room and the garden is ideal for welcome drinks.

No staging is permitted over the pool. Floating bamboo and foam structures for candles and flowers are allowed, however, EOs should ensure their removal by 1am or as soon as guests enter the pool in order to avoid any damage or injury.

Marquees must be freestanding. Flooring is allowed but we request that this is done on the day of the event itself to limit potential damage to the grass.

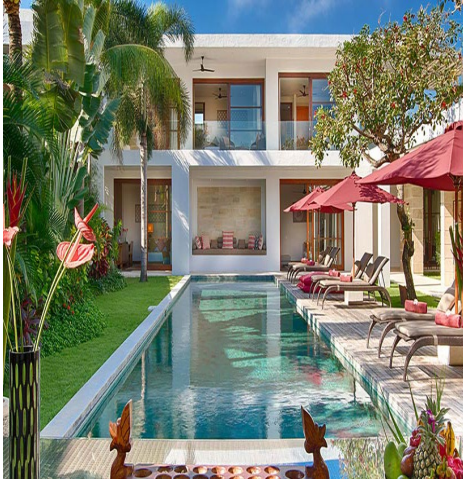
Fireworks and/or the release of Thai wishing lanterns are strictly forbidden.

Music: The villa is located in a residential area and as such we require EOs to plan accordingly and follow the villa manager's instructions at all times in regards to music volume and noise curfew. Acoustic bands and iPod music are the preferable forms of entertainment for this property.



ELITE HAVENS

Other Elite Havens Villas Nearby



About 5 minutes drive

Casa Brio

4 bedrooms

Sleeps 8 adults

www.casabriobali.com



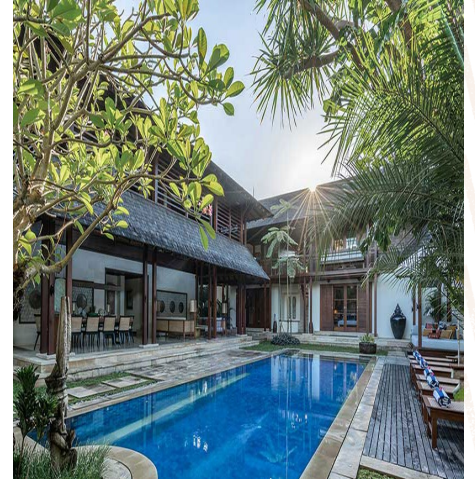
About 5 minutes drive

The Layar

Up to 55 bedrooms

Sleeps 110 adults

www.thelayar.com



About 5 minutes drive

Villa Windu Sari

5 bedrooms

Sleeps 10 adults

www.villawindusari.com

Special rates for group bookings available,
for more information please contact:

agents@elitehavens.com or reservation@elitehavens.com

www.elitehavens.com/wedding.aspx



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