



THE YLANG YLANG EVENT GUIDELINES



ELITE HAVENS





Introduction

Ylang Ylang is an outstanding 6-bedroom destination villa, nestled among coconut trees and the Indian Ocean on Bali's southeast coast.

These guidelines are intended to give Event Organisers (EOs) and their clients, guidance specific to Ylang Ylang Villa and should be read in conjunction with Elite Havens General Guidelines for Event Management.

Weather

Generally, April through to October offers good weather conditions for any event at Ylang Ylang, however due to recent global weather changes, we strongly advised EOs and guests to consider wet weather conditions and plan accordingly for events during the whole year. Reviewing weather forecast closer to the wedding day is a MUST during any time of the year, as the villa has no wet weather back up OR big indoor space to accommodate the guests, especially when it involves a larger group.

It is compulsory to use a marquee or a tent on rainy days during the whole year, and special pre-planning will be required for the rainy season months in Bali (due to a high demand for marquees or tents) which normally runs from November – March (subject to change). The marquee or tent must be freestanding and needs to have clear plastic sides curtains and a proper flooring. A professional vendor is required to ensure the quality of the structure follow EH standards. A list of approved vendors can be proposed.



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At a Glance

Max guests (main event)	:	50 Seated/70 cocktail
Max guests (second function)	:	40 guests
Min stay	:	2 nights (low & shoulder seasons) 3 nights (high season) 5 nights (peak season)
Event fees	:	USD 1,000++ 15.5% tax
Community fee	:	Rp 5,000,000 Local Community (Banjar) Fee for any group of 25 pax or over. Applicable to second event (subject to change).
Villa Rates	:	See villa website (www.theylangylang.com)
Curfews	:	11 pm for live band and DJ 12 midnight for amplified music
Property Area	:	2,100sqm (land area); 1,100sqm (villa).



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Event Space

The villa's main living room may be used for welcome cocktails and canapés. This room's impressive proportions make it extremely spacious, and it may be used as a back-up option in case of rain. In fine weather, the lush tropical gardens and poolside decking are the villa's prime event spaces

Event Facilities

Kitchen and Bar

The kitchen in the villa is not suitable for events but caterers may set up a satellite kitchen in the car park. Caterers must also apply their own freestanding bar for events.

Guest Washrooms

There is one public bathroom attached to the living room. It is recommended that one bedroom toilet is made available to guests. It is the responsibility of the EO and the guests to ensure belongings in the bedrooms that remain open are stored safely.

Parking

The parking area is to be kept free for guests' arrivals and departure (drop off and pick up only). This means that there is no parking on site for EOs or suppliers. Vehicles are permitted for one hour period for loading but should be off site at least one hour prior to the event. Guests should be encouraged to use drivers for events at YlangYlang as there is no taxi stand nearby.



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Regulations and Restrictions

The living room is available for welcome drinks but may not be used as a main event space.

No staging should be built into or over the pool. Floating bamboo and foam structures for candles and flowers are permitted however they should be removed by the EO by 1 am or as soon as guests enter the pool in order to avoid any damage to the pool.

Marquees must be freestanding. Flooring is allowed but we request that this is done on the day of the event only so as to limit damage to grass.

Fireworks and/or Thai wishing lanterns are strictly forbidden.



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Other Elite Havens Villas Nearby



About 10 minutes drive

Bayu Gita Beach Front

6 bedrooms

Sleeps 12 adults

www.villabayugita.com



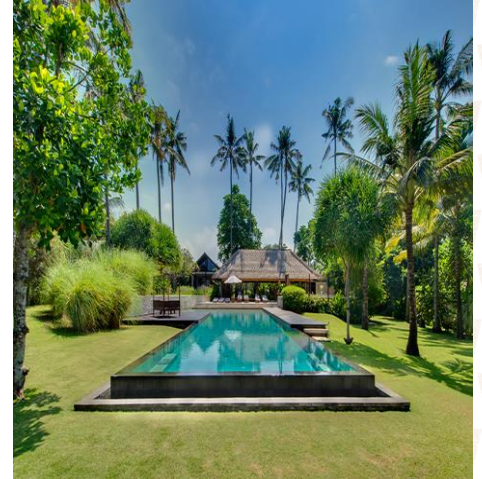
About 10 minutes drive

Villa Puri Nirwana

6 bedrooms

Sleeps 12 adults

www.purinirwanavilla.com



About 10 minutes drive

Villa Samadhana

5 bedrooms

Sleeps 10 adults

www.villasamadhana.com

Special rates for group bookings available,
for more information please contact:

agents@elitehavens.com or reservation@elitehavens.com

www.elitehavens.com/wedding.aspx



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www.elitehavens.com