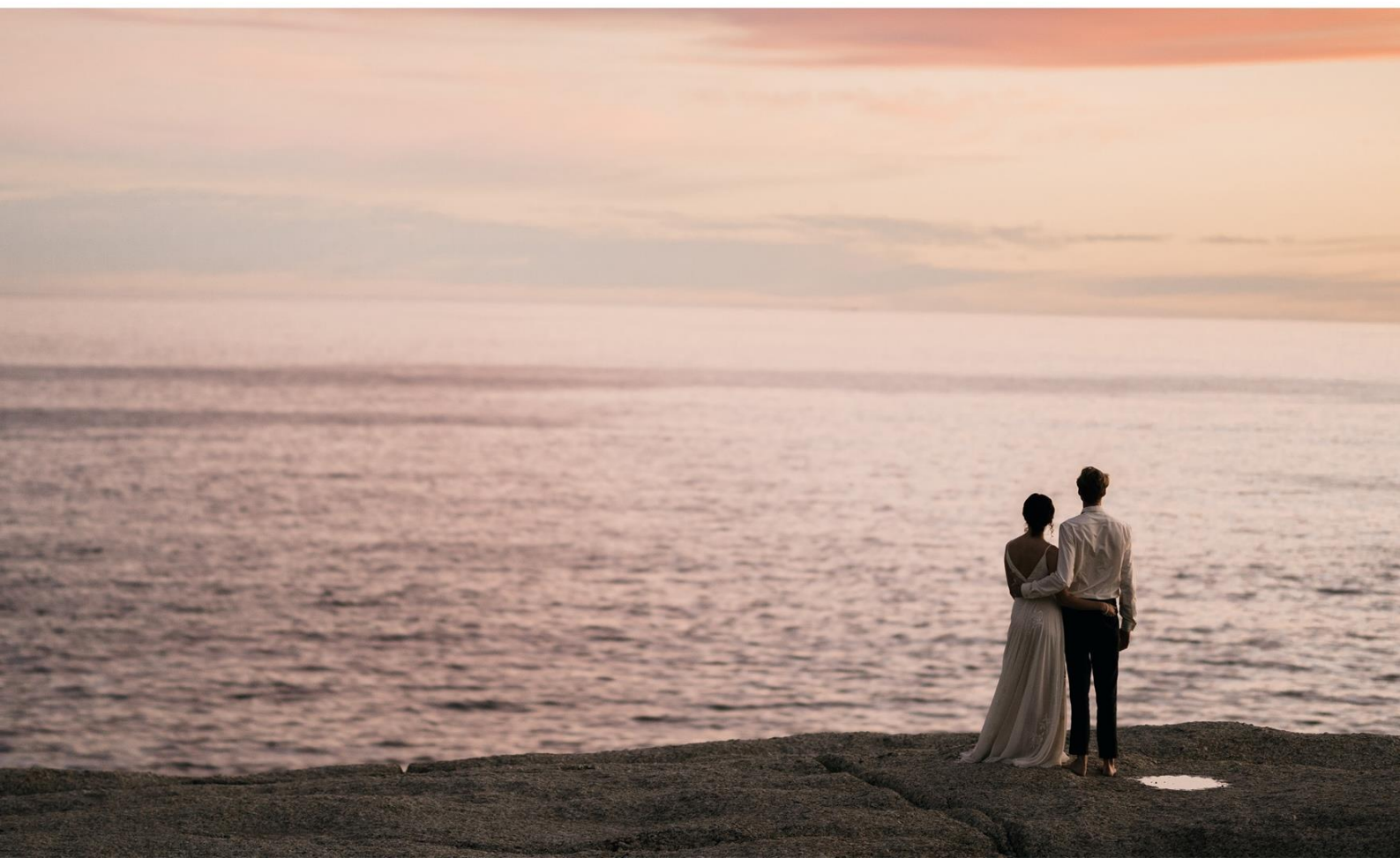


VILLA NICA EVENT GUIDELINES



ELITE HAVENS





Introduction

Villa Nica – a breathtaking haven with six large bedrooms promises to be an oasis of style and luxury for large families and groups of friends seeking seclusion and tranquillity. The combination of chic modern tropical villa with a picturesque setting of lush paddy fields and plantations, makes Villa Nica become one of Bali's most sought-after holiday villas and event venues..

These guidelines are intended to give Event Organisers (EOs) and their clients guidance specific to Villa Nica and should be read in conjunction with Elite Havens General Guidelines for Event Management.

Weather

Generally, April through to October offers good weather conditions for any event at Villa Nica, however, due to recent global weather changes, we strongly advise EOs and guests to consider wet weather conditions and plan accordingly for events during the whole year. Reviewing the weather forecast closer to the wedding day is a MUST during any time of the year, as the villa has no wet weather back up OR big indoor space to accommodate the guests, especially when it involves a larger group.

It is compulsory to use a marquee or a tent on rainy days during the whole year, and special pre-planning will be required for the rainy season months in Bali (due to a high demand for marquees or tents) which normally runs from November – March (subject to change). The marquee or tent must be freestanding and needs to have clear plastic side curtains and proper flooring. A professional vendor is required to ensure the quality of the structure follows EH standards. A list of approved vendors can be proposed.



ELITE HAVENS



At a Glance

Max guests (main event)	: 50 seated/75 standing
Max guests (second function)	: 40 guests
Min stay	: 2 nights (low & shoulder seasons) 3 nights (high season) 5 nights (peak season)
Event Fee	: USD 1,500 ++
Community Fee	: Local Community (Banjar) Fee: IDR 5,000,000 Also applicable to second event (subject to change).
Villa Rates	: See villa website (www.villanica.com)
Curfews	: 11 pm all music off
Property area	: 2,100sqm (land); 1,210sqm (property)



ELITE HAVENS

Event Space

Villa Nica is a perfect venue for intimate events; the open living room is ideal for welcome drinks while the terrazzo deck by the swimming pool is perfect for ceremony.

The lower lawn under the pool ideal for cocktail reception after the ceremony followed by dinner at the front lawn or lawn next to the pool.

Event Facilities

Kitchen and Bar

The villa's kitchen must not be used during an event. Caterers can set up a satellite kitchen in the staff area by setting up tents.

Free-standing bars can be set up in the paved area by the pool or grass area and must use a mat to protect the grass.

Guest Washrooms

There is one guest washroom available which is located next to the living room. It is the responsibility of the EO to ensure the cleanliness of the washrooms during the events.

Parking and Access

The parking area is to be kept free for guests' arrival and departure (drop-off and pick-up only). This means that there is no parking on site for EOs or suppliers. Vehicles are permitted for a one-hour period for loading but should be off-site at least one hour prior to the event. Guests are encouraged to use drivers or taxis for events at Villa Nica.



ELITE HAVENS

Regulations and Restrictions

The main living and dining room must not be used as an event space. The furniture can't be moved or removed.

The only access for vendors loading is through the guests' entrance, therefore the vendors must be very mindful during the setup to minimize the damage to the villa. It's EO responsibility to remind their vendors of this access including set up and clear up.

Staging is not permitted over the pool.

Floating bamboo and foam structures for candles and flowers are permitted however they should be removed by the EO by 1 am or as soon as guests enter the pool to avoid any damage or injury.

Fireworks, balloon release, and Thai wishing lanterns are strictly forbidden.



ELITE HAVENS

Other Elite Havens Villas Nearby



Less than 10 minutes drive

The Iman Villa

5 bedrooms

Sleeps 10 adults

www.theimanvilla.com



Less than 10 minutes drive

Villa Mandalay

11 bedrooms

Sleeps 22 adults

www.villamandalaybali.com



About 10 minutes drive

Villa Luwih

6 bedrooms

Sleeps 12 adults

www.villaluwihbali.com

Special rates for group bookings available,
for more information please contact:

agents@elitehavens.com or reservation@elitehavens.com

www.elitehavens.com/wedding.aspx



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