VILLA SAPI
EVENT GUIDELINES

ELITE HAVENS

Introduction

Villa Sapi is a magnificent contemporary villa situated on the pristine white Sira Beach in North West Lombok. The villa's architectural style is inspired, and the property consists of six double bedrooms, spacious living areas, three pools, a spectacular media room and a tennis court.

Villa Sapi's massive beachfront garden and breathtaking coastal views make this an idyllic tropical setting for weddings, parties and barbecues for up to 80 guests, and Lombok's climate (especially during the dry season from April to October) is hard to beat.

These guidelines are intended to give Event Organisers (EOs) and their clients guidance specific to Villa Sapi and should be read in conjunction with Elite Havens General Guidelines for Event Management.

Weather

Generally, April through to October offers good weather conditions for any event at Villa Sapi, however, due to recent global weather changes, we strongly advised EOs and guests to consider wet weather conditions and plan accordingly for events during the whole year. Reviewing the weather forecast closer to the wedding day is a MUST during any time of the year, as the villa has no wet weather back up OR big indoor space to accommodate the guests, especially when it involves a larger group.

It is compulsory to use a marquee or a tent on rainy days during the whole year, and special pre-planning will be required for the rainy season months in Lombok (due to a high demand for marquees or tents) which normally runs from November – March (subject to change). The marquee or tent must be freestanding and needs to have clear plastic sides curtains and proper flooring. A professional vendor is required to ensure the quality of the structure follows EH standards. A list of approved vendors can be proposed.

At a Glance

Max guests (main event)	:	80 Seated/80 cocktail
Max guests (second function)	:	40 guests
Min stay	:	2 nights (low & shoulder seasons) 3 nights (high season) 5 nights (peak season)
Event fees	:	USD 1,000 + 15.5% tax (in-house catering only)
Community fee	:	Rp 2,500,000 Local Community (Banjar) Fee for up to 50 pax and Rp 3,000,000 for more than 50 pax. Applicable to second event (subject to change).
Villa Rates	:	See villa website (www.villasapi.com)
Curfews	:	Music curfew at 11pm
Property Area	:	2,500sqm.

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Event Facilities

The grounds of Villa Sapi are extensive however the most natural space for an event is directly in front of the main living pavilion (for dinner) and the private beachfront for ceremony or cocktails.

Kitchen and Bar

Catering will be provided by the villa. The EO should liaise directly with the villa manager in regards to all food and beverage requests for any given event.

Guest Washrooms

There is one guest washroom available for use during events. It is our recommendation that a second washroom in the office/spare bedroom be made available for use as required. The EO is responsible for ensuring the cleanliness of these washrooms during events

Parking

There is ample parking on site for guests, EOs and suppliers. Where possible, supplier vehicles should be removed prior to the event.

Regulations and Restrictions

The living room can be used for a welcome space but no furniture is to be moved.

The pool deck is the most natural space for the dance floor and the undercover bamboo shade structure is the perfect spot for a DJ or entertainment

Other Elite Havens Villas Nearby

Whether it's an intimate gathering or a grand, opulent wedding, the true essence of the day lies not in the scale of the celebration but in the presence of those dearest to you. On such a momentous day, keeping your loved ones near is what transforms a beautiful event. For more accommodation options explore nearby Elite Havens villas.

Explore villas nearby

Special rates for group bookings available, for more information please contact:

agents@elitehavens.com or reservation@elitehavens.com
www.elitehavens.com/wedding.aspx

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