



VILLA SEPOI-SEPOI EVENT GUIDELINES



ELITE HAVENS





Introduction

Villa Sepoi Sepoi means "Sea Breeze" in Bahasa and is situated on the North Western coast of the beautiful island of Lombok. Sepoi Sepoi is a luxury six bedroom villa set in lush gardens bordering a beautiful white sandy beach and the azure blue seas of Lombok Straits.

These guidelines are intended to give Event Organisers (EOs) and their clients, guidance specific to Villa Sepoi Sepoi and should be read in conjunction with Elite Havens General Guidelines for Event Management.



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Weather

Generally, April through to October offers good weather conditions for any event at Villa Sepoi-Sepoi, however, due to recent global weather changes, we strongly advised EOs and guests to consider wet weather conditions and plan accordingly for events during the whole year. Reviewing the weather forecast closer to the wedding day is a MUST during any time of the year, as the villa has no wet weather back up OR big indoor space to accommodate the guests, especially when it involves a larger group.

It is compulsory to use a marquee or a tent on rainy days during the whole year, and special pre-planning will be required for the rainy season months in Lombok (due to a high demand for marquees or tents) which normally runs from November – March (subject to change). The marquee or tent must be freestanding and needs to have clear plastic sides curtains and proper flooring. A professional vendor is required to ensure the quality of the structure follows EH standards. A list of approved vendors can be proposed.





At a Glance

Max guests (main event)	:	100 (seated and standing)
Max guests (second function)	:	40 guests
Min stay	:	2 nights (low & shoulder seasons) 3 nights (high season) 5 nights (peak season)
Event fees	:	USD 1,000 + 15.5% tax
Community fee	:	Rp 2,500,000 Local Community (Banjar) Fee for up to 50 pax and Rp 3,000,000 for more than 50 pax. Applicable to second event (subject to change).
Villa Rates	:	See villa website (www.sepoi-sepoi.com)
Curfews	:	Music curfew at 11pm
Property Area	:	18,000 sqm.



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Event Facilities

Kitchen and Bar

The kitchen at Villa Sepoi Sepoi is large with an external access and is therefore suitable for caterers to use. There is also ample space on the grounds for a satellite kitchen.

The pool bar is very small and not suitable for events. Freestanding bars can be set up in the dining room, on the lawns or in either of the bales.

Guest Washrooms

There are two public bathrooms available for use during events. The EO is responsible for the cleanliness of the toilets during the event.

Parking

There is ample parking on site for guests. EOs and suppliers will need to park offsite and the nearby beach parking. The loading and unloading time should be limited to two hours.



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Regulations and Restrictions

There are two outdoor living spaces (bales) that are suitable event spaces. The lawns are extensive with plenty of flat spaces. There is an almost private beachfront ideally suited to ceremonies and cocktail parties. Fireworks and/or Thai wishing lanterns are strictly forbidden.

Event Supplier

The event industry on Lombok is still relatively small and locally operated. It is the recommendation of MVL that EOs use a combination of local and Bali based suppliers to deliver the event. The following can be recommended for Lombok events:

Catering

The Square Restaurant, Senggigi

Excellent catering services available for villa events. Limited capacity so better suited to smaller events.

Scallywags Restaurant Gili T

Will provide catering services in private villas. Good menu and well trained staff. All equipment - tables, chairs etc will need to be sourced by the EO.

MNM Catering, Bali

Exceptional catering services but will charge a surcharge for transport and accommodation for the team. Still very reasonable prices for the services they deliver.

Lombok Orchids

For flower supply.

AV and Décor

We currently recommend this is sourced from Bali.



Other Elite Havens Villas Nearby



About 1 minute walk

Sira Beach House

6 bedrooms

Sleeps 12 adults

www.sirabeachhouse.com



About 5 minutes drive

Villa Sapi

6 bedrooms

Sleeps 12 adults

www.villasapi.com



About 7 minutes drive

The Anandita

4 bedrooms

Sleeps 8 adults

www.theanandita.com

**Special rates for group bookings available,
for more information please contact:**

agents@elitehavens.com or reservation@elitehavens.com

www.elitehavens.com/wedding.aspx



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