



VILLA THE BEJI EVENT GUIDELINES



ELITE HAVENS





Introduction

Absolutely one of the best villas in Bali. An exclusive six bedrooms, luxury villa estate in the heart of Canggu, close to a whole host of great restaurants and cafes and walking distance to Finn's Recreation Club with its world-class recreational facilities. The Beji is also just a short drive from the beach.

Incredibly well laid out around a massive garden and lawn, this beautiful and spacious villa offers contemporary designed and is packed with great facilities. This is what makes Villa the Beji a fantastic place for large families or groups who seek the finer things in life and are looking to get the most out of their Bali holiday.

These guidelines are intended to give Event Organisers (EOs) and their clients guidance specific to Villa The Beji and should be read in conjunction with Elite Havens General Guidelines for Event Management.



ELITE HAVENS

Weather

Generally, April through to October offers good weather conditions for any event at Villa The Beji, however, due to recent global weather changes, we strongly advised EOs and guests to consider wet weather conditions and plan accordingly for events during the whole year. Reviewing the weather forecast closer to the wedding day is a MUST during any time of the year, as the villa has no wet weather back up OR big indoor space to accommodate the guests, especially when it involves a larger group.

It is compulsory to use a marquee or a tent on rainy days during the whole year, and special pre-planning will be required for the rainy season months in Bali (due to a high demand for marquees or tents) which normally runs from November – March (subject to change). The marquee or tent must be freestanding and needs to have clear plastic sides curtains and proper flooring. A professional vendor is required to ensure the quality of the structure follows EH standards. A list of approved vendors can be proposed.





At a Glance

Max guests (main event)	:	80 guests seated/100 for Cocktails
Max guests (second function)	:	40 guests
Min stay	:	2 nights (low & shoulder seasons) 3 nights (high season) 5 nights (peak season)
Event Fee	:	USD 1000++
Community Fee	:	Rp 3,500,000 Local Community (Banjar) Fee for groups of 25 or more per event. Also applicable to second event (subject to change)
Villa Rates	:	See villa website (www.villabeji.com)
Curfews	:	All loud music need to be off at 11 pm
Property area	:	2,000sqm (villa); 6,000sqm (land)



ELITE HAVENS

Event Space

The deck area in front of the lounge area is ideal space for welcome drinks and for after ceremony cocktails. Ceremonies are best set-up on the main villa lawn or at the pool deck area with beautiful trees and jungle backdrops.

Event Facilities

Kitchen and Bar

The villa's kitchen must not be used during an event; therefore, caterers must set up a satellite kitchen near the villa parking area/loading area or close to the tennis court and set up a marquee to cover the area while plating can be done inside the villa's kitchen or dining area.

There is no bar available at the villa, therefore caterers will need to supply freestanding bars on the lawn and must use a mat to protect the grass.

Guest Washrooms

There are two guest washrooms near the villa's main kitchen or under the media room. It is the responsibility of the EO to ensure the cleanliness of the washrooms during the events.

Parking

The parking area is to be kept free for guests' arrival and departure (drop-off and pick-up only). This means that there is no parking on-site for EOs or suppliers. Vehicles are permitted for a one-hour period for loading but should be off-site at least one hour prior to the event. Guests should be encouraged to use drivers or taxis for events at Villa The Beji.



ELITE HAVENS

Regulations and Restrictions

The deck area at the main lounge area can be a perfect space to welcome the guests or cocktail after the ceremony, the furniture in the main lounge area can be slightly moved if absolutely necessary, however, these areas should not be considered as event venues either.

None of the open bale or open living room can be used as a dance floor. A dance floor may be built in the lawn and it must have a raised platform to minimize damage to the grass.

Staging is permitted over the pool; however, a site plan must be submitted a minimum of 45 days prior for approval.

Floating bamboo and foam structures for candles and flowers are permitted however they should be removed by the EO by 1 am or as soon as guests enter the pool in order to avoid any damage or injury.

Fireworks, balloon release, and Thai wishing lanterns are strictly forbidden.

Marquees must be freestanding.

As the villa is located in a residential area, therefore a strict music curfew at 11 am apply for all loud music. In-house music played through villa's speakers is allowed after 11 pm with the volume control by the villa staff until 12midnight the latest.



ELITE HAVENS

Other Elite Havens Villas Nearby



About 5 minutes drive or
around 1 km distance
from Villa The Beji

Dea Villas

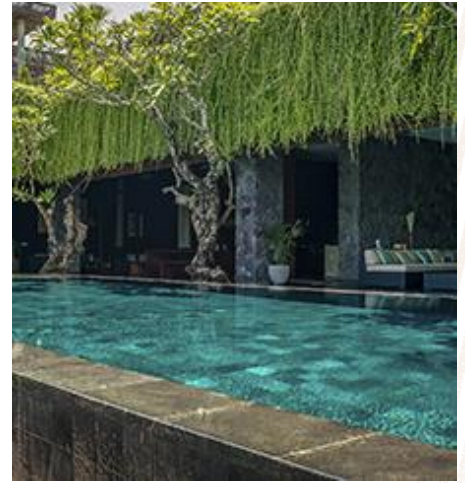
12 bedrooms
Sleeps 24 adults
www.deavillas-bali.com



About 5 minutes drive or
around 1 km distance
from Villa The Beji

Villa Kalyani

5 bedrooms
Sleeps 10 adults
www.villakalyani.com



About 8 minutes drive or
around 3 km distance from
Villa The Beji

Villa Mana

7 bedrooms
Sleeps 14 adults
www.villamana.com

Special rates for group bookings available,
for more information please contact:

agents@elitehavens.com or reservation@elitehavens.com
www.elitehavens.com/wedding.aspx



ELITE HAVENS

www.elitehavens.com