# BAN SURIYA
# EVENT GUIDELINES

ELITE HAVENS

# Introduction

The huge pool deck at Ban Suriya, along with the expansive lawn, make the perfect setting for a joyous wedding or a big birthday bash. The proof of this is the fact that the villa can host about 20 large weddings a year, with as many as 120 people seated for the wedding breakfast.

With room to sleep 16, the villa has ample space for the bride and groom and their close families, and we are happy to arrange for accommodation nearby for other wedding guests.

We can also recommend wedding planners, photographers and videographers, caterers and others who can make the wedding really special. For other events we can organise caterers, clowns, magicians, jugglers, singers, dancers and entertainers of just about every kind you can think of.

These guidelines are specific to Ban Suriya, and Event Organisers (EOs) and their clients considering holding an event here should read this in conjunction with Elite Havens General Guidelines for Event Management.

# Weather

Events at Ban Suriya can be held any time of year though it is better to avoid the monsoon months of October to December.

# At a Glance

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| Max guests (main event) | : | 120 guests |
| Min stay | : | 3 nights (low, shoulder and high seasons)<br>5 nights (Chinese New Year & Easter week)<br>7 nights (peak season)<br>10 nights (if spanning Christmas and New Years) |
| Event fees | : | USD 600++ up to 30 pax<br>USD 1,200++ up to 120 pax |
| Security Deposit | : | USD 3,000 or THB 100,000 |
| Villa Rates | : | See villa website<br>(www.bansuriya.com) |
| Curfews | : | Live music (band) and DJ permitted until 12 midnight<br>Reasonable house stereo system permitted from 12 midnight until 2am |
| Property Area | : | 3,200sqm (land) |

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# Event Space

Very spacious villa with plenty of space in the garden for dinner and party. Dinner can also be set up on the beach. No backup inside, the gazebo can accommodate up to 20 pax in case of rain.

# Event Facilities

### Kitchen and Bar

The villa's own kitchen and dining facilities are not to be used for events. EOs are requested to set up their own facilities for catering, dining, bar service and event guest seating.

### Guest Washrooms

There is one bathroom available for event guests at Ban Suriya, in the living/dining room. Use of the ensuite bathrooms in the villa's guest bedrooms is prohibited unless prior arrangements for access have been made.

### Parking

The villa's parking area is to be kept free for guests' arrival and departure, so EOs and suppliers are asked to avoid parking on site. Vehicles are permitted for a one-hour period of loading and unloading but should be off-site at least one hour before the event.

# Regulations and Restrictions

Indoor living and dining areas cannot be used for welcome drinks and as main event spaces. Interior furnishings should not be moved or removed and no additional infrastructure should be brought into these areas. All wooden floors should be protected with carpets provided by the EO as no shoes allowed inside. Dance floor and platform protection for the bar is mandatory.

Bedrooms are for the use of resident guests only, unless access has been arranged with prior approval. Otherwise, we recommend these to be locked during the course of any given event. Smoking is not permitted inside the house.

Marquees are recommended as a backup during certain seasons and must be freestanding. Back-up generators are also recommended.

Use of fireworks, candles, floating lanterns, sky lanterns, fire shows and pets/animals are strictly prohibited within the Villa premises. However, for the beach, written approval from the local authorities is required, and such authorization must be submitted to Elite Havens. Any fees involved are to be paid to the local authorities directly.

It is prohibited in Thailand to use drones without proper registration and licensing. Each drone must be registered by the CAAT (Civil Aviation Authority of Thailand) and the National Broadcasting and Telecommunications Commission (NBTC) and have valid annual insurance. EOs are expected to comply with this regulation and must inform Elite Havens should they be using drones in the event.

Staging ceremonies or dance floor are not permitted with prior approval.

Pets/animals are strictly prohibited. Fireworks are allowed but need to inform the government 15 days before the event day and not later than 9pm.

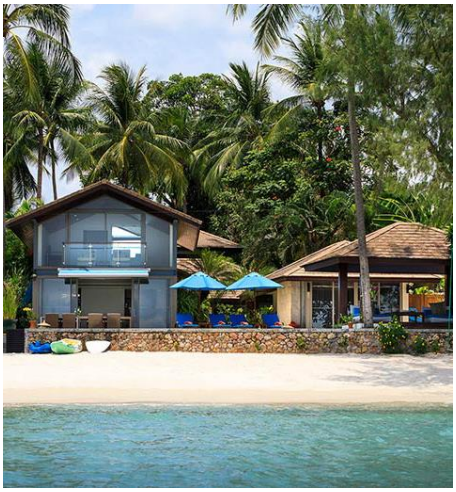
Over 80 pax, need to have a mobile toilet from the EO.

# Other Elite Havens Villas Nearby

Less than 4 minutes drive

## Tawantok Beach Villas

10 bedrooms
Sleeps 24 adults
www.tawantokbeachvillas.com



Around 4 minutes drive

## Akuvara

4 bedrooms
Sleeps 8 adults
www.akuvarasamui.com

Around 4 minutes drive

## Waimarie

6 bedrooms
Sleeps 12 adults
www.villawaimarie.com

## Special rates for group bookings available, for more information please contact:

agents@elitehavens.com or reservations@elitehavens.com
www.elitehavens.com/wedding.aspx

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