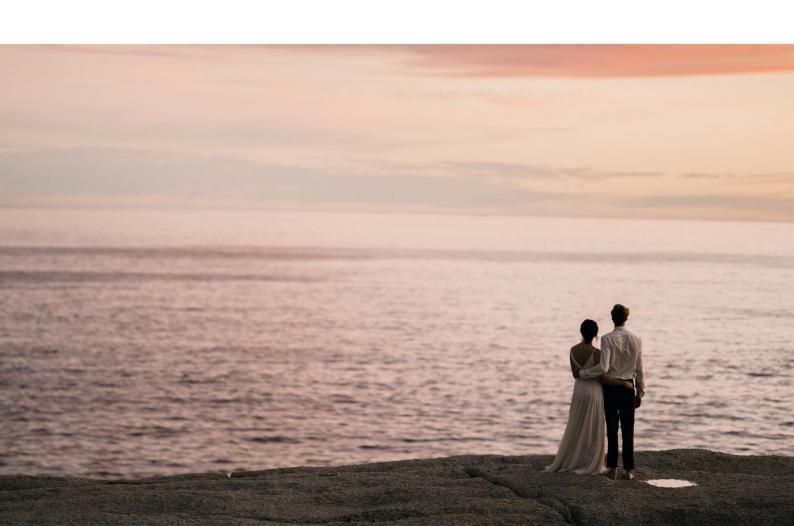
ELEMENT OF 8 AT CAPE LAEM SOR ESTATE EVENT GUIDELINES







Introduction

Element of 8 at Cape Laem Sor offers an exceptional venue for a wedding or special event, with its amazing sea views and secluded setting on a headland overlooking the sea. Found in a private estate on Koh Samui's south coast, this vibrant five-bedroom villa is a picture of elegance and tropical beauty with its spacious seaview terraces and a 25-metre infinity pool.

Up to 12 event guests can be accommodated for overnight stays at the villa, while we'd be pleased to help arrange bookings in luxury villas nearby if more places to stay are required. Check with Elite Havens for more details on available options.

These guidelines are specific to Element of 8 at Cape Laem Sor and Event Organisers (EOs) and their clients considering holding an event here should read this in conjunction with Elite Havens General Guidelines for Event Management.

Weather

Events at Element of 8 can be held any time of year though it's best to avoid the monsoon months of October to December. EOs are advised to consider rainy season conditions and plan accordingly for events.





At a Glance

Max guests (main event) : 60 guests

Min stay : 3 nights (low, shoulder, mid & high seasons)

5 nights (Chinese New Year & Easter week)

7 nights (peak season)

10 nights (if spanning Christmas and New Years)

Event fees : Including resident guests

Free up to 18 guests

USD 900 ++ up to 40 guests USD 1200 ++ 41-60 guests

Security Deposit : USD 1,500

Villa Rates : For nightly rates see villa website:

www.capelaemsorestate.com

Curfews : Live music (band) and DJ permitted until 12 midnight

Amplified music curfew time until 2 AM

Property Area : 1,400sqm (land)



Event Space

With spectacular views from its tropical headland setting, Element of 8 offers a gorgeous and elegant venue for a wedding, cocktail party or family gathering. The outdoor entertaining area, 25-metre infinity pool and terrace offer ample space for event guests to mingle and enjoy the breathtaking vista of sea and sky. Access is by a stone staircase or glass elevator.

Event Facilities

Kitchen and Bar

The villa's own kitchens and dining facilities are not to be used for events. EOs are requested to set up their own facilities for catering, dining, bar service and event guest seating. Floors and walls of the selected catering area are to be properly protected with coverings, particularly against food and oil spillage.

Guest Washrooms

There is a bathroom available for event guests at Element of 8 found behind the kitchen. Use of the private bathrooms in the villa's guest bedrooms is prohibited unless prior arrangements for access have been made. EOs are advised to arrange for portable toilets if more bathroom facilities are needed.

Parking

Outside parking is available for up to 2 cars. The villa's parking area is to be kept free for guests' arrival and departure, so EOs and suppliers are asked to avoid parking on site. Vehicles are permitted for a one-hour period of loading and unloading but should be offsite at least one hour before the event.



Regulations and Restrictions

Interior furnishings should not be moved or removed, and no additional infrastructure should be brought into these areas. All interior floors should be protected with carpets provided by the EO. Dance floor and platform protection for the bar is mandatory.

Bedrooms are for the use of resident guests only, unless access has been arranged with prior approval. Otherwise, we recommend these to be locked during the course of an event for security. Smoking is not permitted inside the villas.

Marquees are highly recommended during the monsoon period of October through December. These are also recommended as a back-up during other seasons due to unpredictable weather. Marquees must be free-standing.

Staging ceremonies on a platform over the pool is permitted but subject to prior approval.

Use of fireworks, candles, floating lanterns, sky lanterns, fire shows and pets/animals are strictly prohibited, unless written approval has been given by the local authorities, and such approval has been submitted to Elite Havens. Any fees involved are to be paid to the local authorities directly.

It is prohibited in Thailand to use drones without proper registration and licensing. Each drone must be registered by the CAAT (Civil Aviation Authority of Thailand) and the National Broadcasting and Telecommunications Commission (NBTC) and have valid annual insurance. EOs are expected to comply with this regulation and must inform Elite Havens should they be using drones in the event.

EOs are to be on site at all times during the event including the preparation and dismantling periods. Sub-contractors will not be allowed on site without an EO present.

EOs are to establish security procedures together with villa staff before the event, and must supply lists of suppliers that need access to the villa.



Other Elite Havens Villas Nearby



About 10 minutes drive

Villa Sila Varee

5 bedrooms Sleeps 10 adults www.villasilavaree.com



About 23 minutes drive

Tawantok Beach Villas

10 bedrooms Sleeps 24 adults www.tawantokbeachvillas.com



Around 33 minutes drive

Villa Riva

7 bedrooms Sleeps 14 adults www.villariva.com

Special rates for group bookings available, for more information please contact:

<u>agents@elitehavens.com</u> or <u>reservations@elitehavens.com</u> <u>www.elitehavens.com/wedding.aspx</u>

