



# INASIA BEACH VILLA EVENT GUIDELINES



ELITE HAVENS





## Introduction

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Host your next event at Inasia and embrace its tropical vibe against the backdrop of bright blue water, pure white sand, and the colourful sunsets of Lipa Noi Beach. This beachfront property features eight guest rooms, all with stunning views of the sea. It's the perfect venue for an intimate and luxurious destination event in Koh Samui.

We can recommend the best wedding planners, photographers, videographers, caterers and other vendors who can make your event truly special. For any additional accommodation needs, we'd be pleased to help arrange bookings at nearby villas if needed. Check with us for more details on available options.

These guidelines are specific to Inasia, and Event Organisers (EOs) and their clients considering holding an event here should read this in conjunction with Elite Havens General Guidelines for Event Management.

## Weather

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Events at Inasia may be held any time of year, though it's best to avoid the monsoon months of October to March. EOs are advised to consider rainy season conditions and plan accordingly.



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## At a Glance

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Max guests (main event)	:	24 guests
Min stay	:	3 nights (low and shoulder seasons) 4 nights (high season) 5 nights (Chinese New Year & Easter week) 7 nights (peak season) 10 nights (if spanning Christmas and New Years)
Event fees	:	USD 1,200++
Security Deposit	:	USD 3,000

Security deposit is refundable provided no damage or deep cleaning at the villa is required.

Pre and post event day functions are allowed and can be arranged with a separate fee of USD 600 + 10% SC + 7% tax.



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## At a Glance

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- Villa Rates : For nightly rates, please see villa website:  
([www.inasiasamui.com](http://www.inasiasamui.com))
- Curfews : Music may only be played until 11 pm  
Live bands and DJs may be allowed until 9:30pm
- Property Area : 2,000sqm (land)



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# Event Space

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Inasia's lawned gardens provide ample space for private events and celebrations. The one near the living area is 112 sqm, while the other near the pool is ~200 sqm.

The twin villas can accommodate up to 16 guests while the indoor area can seat up to 20.

The spectacular beachfront area provides a magnificent backdrop for your parties with its views, while the infinity pool, sala and open-air bar and lawn make this property a superb location to celebrate life's milestones.

# Event Facilities

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## Kitchen and Bar

The villa's own kitchens and dining facilities are not to be used for events. EOs are requested to set up their own facilities for catering, dining, bar service and guest seating. The floors and walls of the selected catering area are to be properly protected with coverings, particularly against food and oil spillage.

## Guest Washrooms

There is a bathroom available for event guests near the living room. Use of the private bathrooms in the villa's guest bedrooms is prohibited unless prior arrangements for access have been made. EOs are advised to arrange portable toilets if more bathroom facilities are needed.

## Parking

Outside parking is available for up to 2 cars in the villa car port with parking space for some vehicles on the roadside. The villa's parking area is to be kept free for guests' arrival and departure, so EOs and suppliers are asked to avoid parking on site. Vehicles are permitted for a one-hour period of loading and unloading but should be off-site at least one hour before the event.



# Regulations and Restrictions

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Interior furnishings should not be moved or removed, and no additional infrastructure should be brought into these areas. All interior floors should be protected with carpets provided by the EO. Dance floor and platform protection for the bar is mandatory.

Bedrooms are for the use of resident guests only, unless access has been arranged with prior approval. Otherwise, we recommend these to be locked during the course of an event for security. Smoking is not permitted inside the villa.

Marquees are highly recommended during the monsoon period of October until March. These are also recommended as a back-up during other seasons due to unpredictable weather. Marquees must be free-standing. Back-up generators for the event are mandatory.

Staging ceremonies on a platform over the pool is permitted but subject to prior approval. Any platforms stages etc., that require construction or assembly, should be presented in writing with related drawings/plans one month in advance of the event for approval.

Fireworks are only allowed for weddings and a permit must be approved by local authorities at least two weeks before the event.

Sky Lanterns are prohibited by the Koh Samui local government.

Any fees involved are to be paid to the local authorities directly.

It is prohibited in Thailand to use drones without proper registration and licensing. Each drone must be registered by the CAAT (Civil Aviation Authority of Thailand) and the National Broadcasting and Telecommunications Commission (NBTC) and have valid annual insurance. EOs are expected to comply with this regulation and must inform Elite Havens should they be using drones in the event.

EOs are to be on site at all times during the event including the preparation and dismantling periods. Sub-contractors will not be allowed on site without an EO present.

EOs are to establish security procedures together with villa staff before the event, and must supply lists of suppliers that need access to the villa.

Kindly note that we are an advocate for the prevention of cruelty and ethical care of elephants and wildlife. We do not allow nor condone the hiring and use of elephants and/or other wildlife for any events held in the villa and in the immediate surrounding areas of the villa such as the beach.



## Other Elite Havens Villas Nearby



About 2 minutes walk

### Baan Puri

6 bedrooms  
Sleeps 12 adults

[www.baanpurisamui.com](http://www.baanpurisamui.com)



About 2 minutes walk

### Akuvara

4 bedrooms  
Sleeps 8 adults

[www.akuvarasamui.com](http://www.akuvarasamui.com)



Around 4 minutes drive

### Ban Suriya

6 bedrooms  
Sleeps 12 adults

[www.bansuriya.com](http://www.bansuriya.com)

Special rates for group bookings available,  
for more information please contact:

[agents@elitehavens.com](mailto:agents@elitehavens.com) or [reservations@elitehavens.com](mailto:reservations@elitehavens.com)

[www.elitehavens.com/wedding.aspx](http://www.elitehavens.com/wedding.aspx)



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