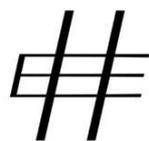
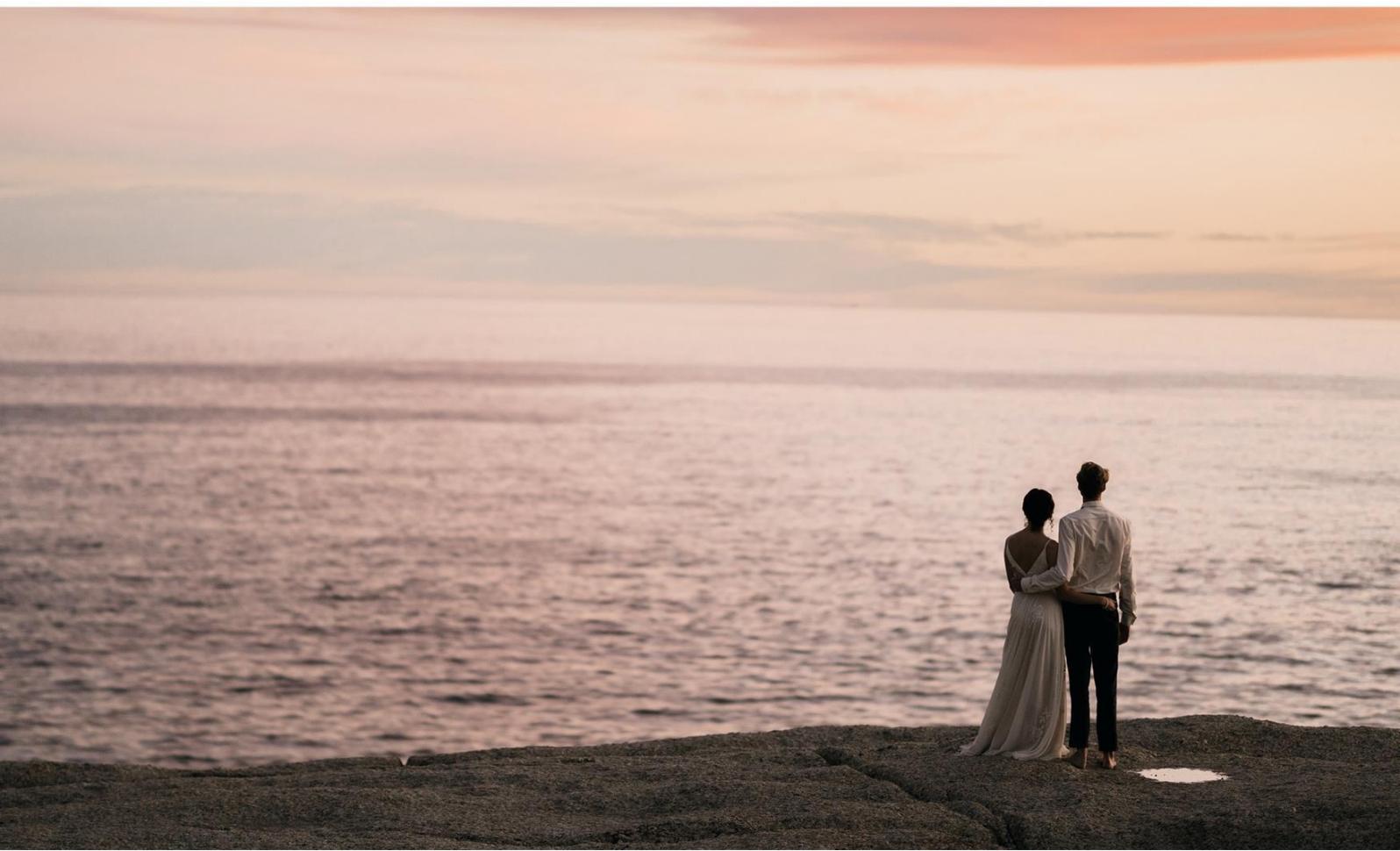


JIVANA BEACH VILLAS EVENT GUIDELINES



ELITE HAVENS





Introduction

Villas Jia and Shanti extend luxuriously over 6,400sqm of beachfront property on the pristine white sands of Natai Beach, just 25 minutes to the north of Phuket International Airport. The approach to the villas is via a lush Thai landscape interspersed with captivating views of the Andaman Sea. The sheer enormity of the property becomes apparent when pulling into the private driveway, where welcoming staff await guests with warm smiles and cool refreshments. Once within the villa grounds, a granite water feature cascading into a reflective pool gilded with lily pads heightens one's senses. The villa's four open-plan contemporary Thai-style pavilions are connected by a series of walkways and corridors embellished with hand-carved wooden reliefs from northern Thailand. Between each pavilion are lush gardens and courtyards that glow an emerald green. An enormous lawn, ornamented with coconut palms, a 25-metre infinity pool, bar area and two salas, invites guests with the allure of romantic sunsets and candlelit alfresco dining and just beyond the lawn stretches the endless azure of the Andaman Sea. Two pavilions house the villa's six ensuite bedrooms, providing optimal comfort and privacy with easy access to the living spaces. Throughout are rich teakwood features and whitewashed walls accented with photographs depicting the region's underwater wonders. These guidelines are specific to Jivana, and Event Organisers (EOs) and their clients considering holding an event here should read this in conjunction with Elite Havens General Guidelines for Event Management.

Weather

Events at Jivana can be held any time of year though the best conditions are during the drier months of November through April. EOs are advised to consider rainy season conditions and plan accordingly for events.



ELITE HAVENS



At a Glance

- Max guests (main event) : 150 guests both seating and standing
- Maximum guests (second function) : 50 guests
- Min stay : 3 nights (low and shoulder seasons)
3 nights (mid and high seasons)
5 nights (Chinese New Year & Easter week)
7 nights (peak season)
10 nights (if spanning Christmas and New Years)
- Event fees : To host ceremony + reception:
up to 60 guests US\$ 1,400++
up to 150 guests US\$ 2,000++
- To host a tea ceremony only:
US\$ 600++
- To host a ceremony only from 4:15pm to 6:15pm:
US\$ 600++
- To host a reception only from 6:15pm to 2am:
up to 60 guests US\$ 1,200++
up to 150 guests US\$ 1,800++



ELITE HAVENS



At a Glance

- Security Deposit : Up to 120 guests US\$3,000
Up to 150 guests US\$4,500
- Community Fee : Community fee: THB 7,000
Beach cleaning fee (if used for events) at THB 3,000
- Villa Rates : See villa website
(www.jivanabeachvillas.com)
- Curfews : Live music (band) and DJ permitted until 12 midnight,
Between 22:00-00:00 base to be turned down at 70-75
decibels. In villa music may be used until 2am set at 70-75
decibels max. No sound system is to be used on pre- and
post event or during the event rehearsals. Music day time
soft inhouse system only not over 70 decibels. Failure to
adhere to the above will result in a partial or full loss of
security deposit.
- Property Area : Each villa stands on between 6,400 and 9,500sqm of land.
Built villa area is between 650 and 690sqm.
- Events per month : Maximum of 2 events per month for Jivana - Villa Shanti
Maximum of 3 events per month for Jivana - Villa Jia



ELITE HAVENS

Event Space

Each villa has a central pool, along with extended beach front gardens for receptions and ceremonies.

Event Facilities

Kitchen and Bar

The villa's own kitchen and dining facilities are not to be used for events. EOs are requested to set up their own facilities for catering, dining, bar service and event guest seating.

Guest Washrooms

There is one bathroom available for event guests at each villa (Shanti and Jia) that are connected to the indoor family room. Use of the ensuite bathrooms in the villa's guest bedrooms is prohibited unless prior arrangements for access have been made.

EOs are required to set up portaloos if there are more than 50 guests on the event. It is also the EO's responsibility to maintain the cleanliness of the washrooms.

Parking

The villa's parking area is to be kept free for guests' arrival and departure, so EOs and suppliers are asked to avoid parking on site. Vehicles are permitted for a one-hour period for loading and unloading but should be off-site at least one hour before the event. Guest parking in the estate during the event may be arranged with advance notice.



Regulations and Restrictions

Indoor living and dining areas cannot be used for events and functions. Interior furnishings should not be moved or removed and no additional infrastructure should be brought into these areas. All wooden floors should be protected with carpets provided by the EO.

Bedrooms are for the use of resident guests only, unless access has been arranged with prior approval. Otherwise, we recommend these to be locked during the course of any given event. Smoking is not permitted inside the house.

Marquees and flooring are mandatory during the monsoon period April until November. During other seasons, they are strongly recommended as a back up due to unpredictable weather. Marquees must be freestanding; the flooring must be set on frames to minimise damage to the lawn. Back-up generators for the event are mandatory.

Staging ceremonies on a platform on the pool is permitted with prior approval.

Fireworks, fire (flying) lanterns, fire shows and pets/animals are strictly prohibited, unless prior approved by Elite Havens and/or the local authorities. Any fees involved are to be paid to the local authorities directly. Elite Havens has no authority to confirm or reject fireworks, fire (flying) lanterns, fire shows and/or setting up ceremonies on Natai beach.

Candles enclosed in a holder and floating candles as a decor on water may be used on the event. Pyro techniques are also allowed during the event.

Drones smaller than 2kg are allowed for use on the event, provided that this will be used only within the villa area and should not cause any disturbance to the neighbours. Any larger drones must be registered by the CAAT (Civil Aviation Authority of Thailand) and the National Broadcasting and Telecommunications Commission (NBTC) and have valid annual insurance. EOs are expected to comply with this regulation and must inform Elite Havens should they be using drones in the event.

EOs are to establish security procedures together with villa staff before the event, and must supply lists of suppliers that need access to the villa. EOs are expected to clean-up all garbage including food wastes after the event.

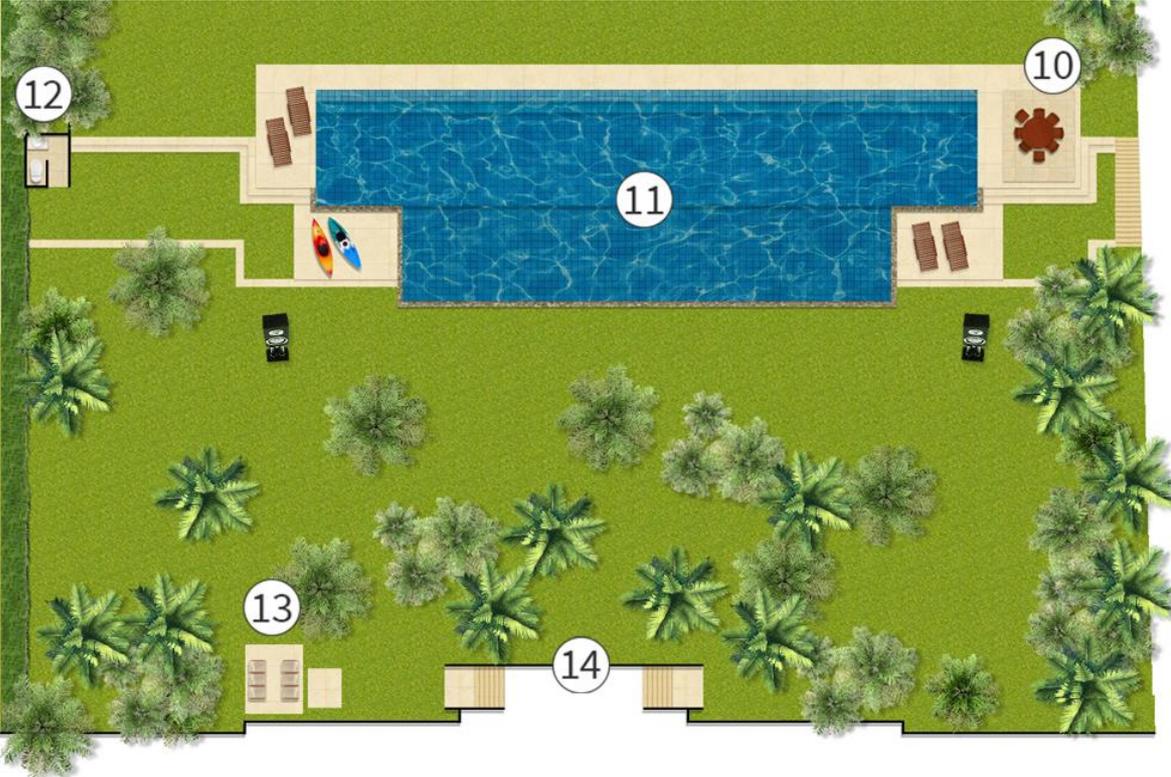
EOs are to be on site at all times during the event and its preparations. Sub-contractors will not be allowed on site without the EOs present.

Jivana Beach Villas estate may only host one event per day. Villa Shanti will only accept two events per month with two days in between for deep cleaning and Villa Jia can only take 3 event bookings per month.

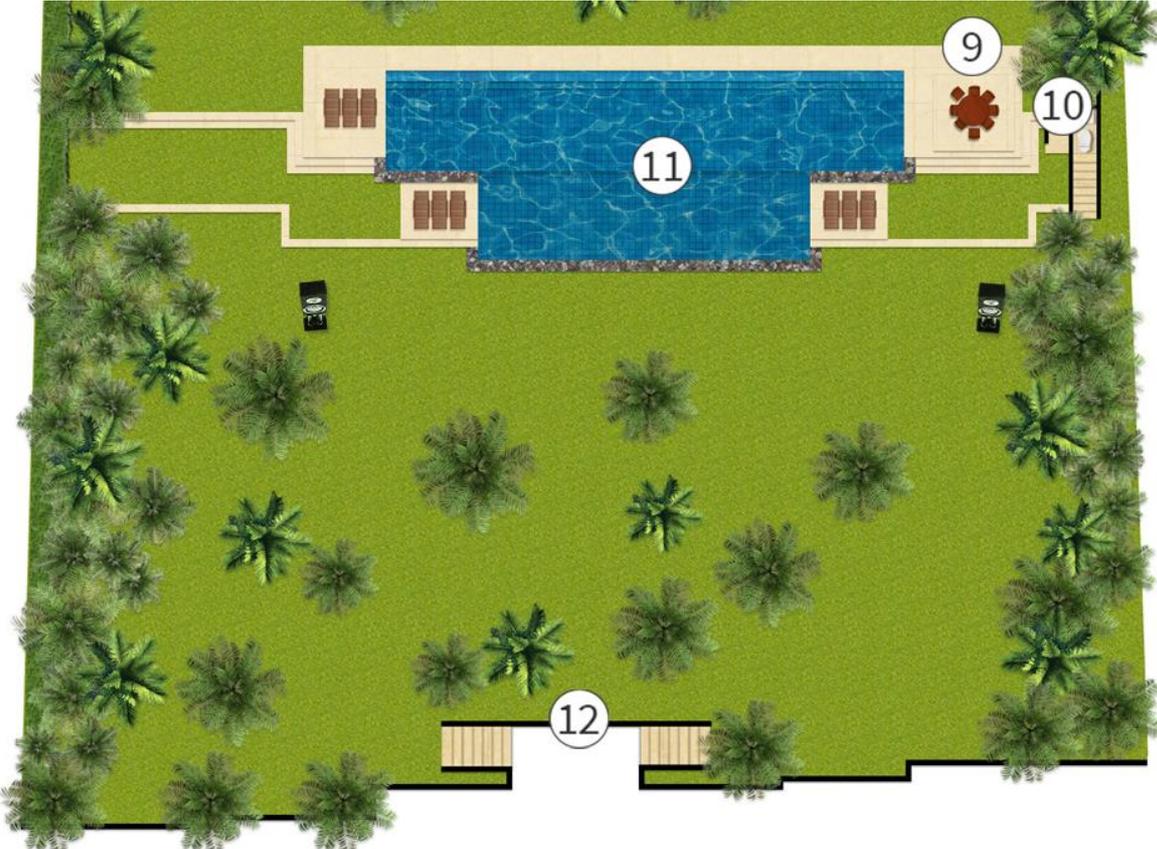


Speakers Direction Guide

Villa Jia



Villa Shanti



Other Elite Havens Villas Nearby



Less than 7 minutes drive

Veyla Natai Residences – Beach Villa

3 bedrooms

Sleeps 6 adults

www.veylanatairesidences.com



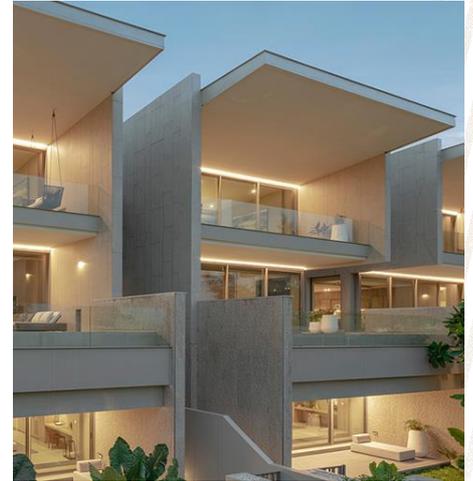
Less than 5 minutes drive

Baan Taley Rom

6 bedrooms

Sleeps 12 adults

www.baantaleyromphuket.com



Less than 7 minutes drive

Veyla Natai Residences - Veyla - Sea Villa

3 bedrooms

Sleeps 6 adults

www.veylanatairesidences.com

**Special rates for group bookings available,
for more information please contact:**

agents@elitehavens.com or reservations@elitehavens.com

www.elitehavens.com/wedding.aspx



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