



# SAVA BEACH VILLAS EVENT GUIDELINES



ELITE HAVENS





## Introduction

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With its stunning beachfront location, north of Phuket, Thailand and exquisite design Sava Beach Villas are ideal wedding venues which make fantasy tropical weddings a reality. Imagine exchanging vows to the sound of the waves while the sunset lights up the sea and sky. Pose for your wedding pictures on a whitesand beach that captures the day's joy and sun-kissed romance, then celebrate your nuptials at an elegant poolside party with cherished family and friends.

The villas can be rented individually or in many combinations. Altogether, the four event Sava Beach Villas offer a total of 25 bedrooms, providing wedding guests with an enticing choice of accommodation. Each villa has a central black-tile pool of 18 or 25 metres, along with ample terracing for receptions and ceremonies. To ensure couples and their guests can focus on celebrating the big day, be sure to consult with our team for our fully vetted recommendations for local event planners, caterers, florists and other suppliers.

These guidelines are specific to Sava, and Event Organisers (EOs) and their clients considering holding an event here should read this in conjunction with Elite Havens General Guidelines for Event Management.

## Weather

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Events at Sava can be held any time of year though the best conditions are during the drier months of December through March. EOs are advised to consider rainy season conditions and plan accordingly for events.



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## At a Glance

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Max guests (main event)	:	120 guests seated/standing
Max guests (second function)	:	50 guests (catering required)
Min stay	:	3 nights (low and shoulder seasons) <i>Note: Events can only be held on Low and Shoulder seasons</i>
Event fees	:	To host ceremony + reception: up to 60 guests US\$ 1,400++ up to 120 guests US\$ 2,000++  To host a tea ceremony only: up to 25 guests US\$ 600++  To host a ceremony only from 4:15pm to 6:15pm: up to 60 guests US\$ 600++ up to 120 guests US\$ 1,000++  To host a reception only from 6:15pm to 2am: up to 60 guests US\$ 1,200++ up to 120 guests US\$ 1,800++
Security Deposit	:	USD 3,500



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## At a Glance

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- Local community fee (paid in full to the local Govt. Office) : THB 7,000 to be paid to the villa  
Includes: cleaning, parking assistance, garbage disposal  
This fee will be collected by the estate manager from the EO on the day of the event. The Estate manager will not ask the guests directly for this fee.
- Beach cleaning fee (if used for events) at THB 3,000
- Villa Rates : See villa website ([www.savabeachvillas.com](http://www.savabeachvillas.com))
- Curfews : Live music (band) and DJ permitted until 12 midnight. If the whole estate is booked, the use on in-villa music may be used until 2 am and set at 70-75 decibels max. Extra staff may be needed if the event will extend after midnight at extra fees.
- Property Area :  
Villa Tievoli: 917 sqm (villa); 2,290 sqm (land)  
Villa Amarelo: 823sqm (villa); 3,841sqm (land)  
Villa Cielo: 823sqm (villa); 3,841sqm (land)  
Villa Essenza: 823sqm (villa); 4,478sqm (land)



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# Event Space

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Each villa has a central pool of 18 or 25 metres, along with ample terracing and extended beach front gardens for receptions and ceremonies.

## Event Facilities

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### Kitchen and Bar

The villa's own kitchen and dining facilities are not to be used for events. EOs are requested to set up their own facilities for catering, dining, bar service and event guest seating. Floors and walls of the selected catering area are to be properly protected with protective coverings, particularly against food and oil spillage. The walkway across the lawn from the garage to the kitchen area is to be protected with plywood (to prevent trolley marks).

### Guest Washrooms

There are two bathrooms available for event guests at Sava, one on the floor with indoor living areas and one by the swimming pool. Use of the ensuite bathrooms in the villa's guest bedrooms is prohibited unless prior arrangements for access have been made. EOs are required to set up portaloos if there are more than 50 guests on the event. It is also the EO's responsibility to maintain the cleanliness of the washrooms.

### Parking

There is to be no parking of sub-contractor's vehicles on the Estate roads. Contractor's vehicles are permitted in the villa for a one-hour period for loading and unloading but should be off-site at least one hour before the event. Guest parking in the villa during the event may be arranged with advance notice. A maximum of 5 cars can be allowed.



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# Regulations and Restrictions

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Interior furnishings should not be moved or removed and no additional infrastructure should be brought into these areas. All indoor floors should be protected with carpets (it is not approved to tape down any material onto the villa floors) provided by the EO.

Bedrooms are for the use of resident guests only, unless access has been arranged with prior approval. Otherwise, we recommend these to be locked during the course of any given event. Smoking is not permitted inside the house.

Marquees and flooring are mandatory during the monsoon period April until November. During other seasons, they are strongly recommended as a back up due to unpredictable weather. Marquees must be freestanding; the flooring must be set on frames to minimise damage to the lawn. Back-up generators for the event are mandatory.

The dismantling of the marquee and flooring is to take place on the following day after 9 a.m., unless the adjoining villas are reserved as part of the event.

We recommend partitioning off any staff area or storage areas.

Staging ceremonies on a platform on the pool is permitted subject to prior approval. Any structures must be submitted in writing along with technical drawings to ensure the structure is:

1. Safe
2. Protected from damaging the pool, tiles, sand wash
3. Does not have any rust or oil that can affect the pool's water quality.

Info is to be submitted at least 30 days prior to the event.

It is prohibited in Thailand to use drones without proper registration and licensing. Each drone must be registered by the CAAT (Civil Aviation Authority of Thailand) and the National Broadcasting and Telecommunications Commission (NBTC) and have valid annual insurance. EOs are expected to comply with this regulation and must inform Elite Havens should they be using drones in the event.

Fireworks, fire (flying) lanterns, fire shows and pets/animals are strictly prohibited, unless prior approved by Elite Havens and/or the local authorities. Any fees involved are to be paid to the local authorities directly. Elite Havens has no authority to confirm or reject fireworks, fire (flying) lanterns, fire shows and/or setting up ceremonies on Natai beach.

Candles enclosed in a holder and floating candles as a decor on water may be used on the event. Pyro techniques are also allowed during the event.



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# Regulations and Restrictions

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Drones smaller than 2kg are allowed for use on the event, provided that this will be used only within the villa area and should not cause any disturbance to the neighbours. Any larger drones must be registered by the CAAT (Civil Aviation Authority of Thailand) and the Radio and Telephone department and have valid annual insurance. EOs are expected to comply with this regulation and must inform Elite Havens should they be using drones in the event.

EOs are to establish security procedures together with villa staff before the event, and must supply lists of suppliers that need access to the villa. EOs are expected to clean-up all garbage including food wastes after the event.

EOs are to be on site at all times during the event and dismantling periods. Sub-contractors will not be allowed on site without EOs present.

\*\*Please be informed that Sava Beach Villas – Villa Malee Sai, Villa Roxo and Villa Aqua are not event villas.

\*\*Events may be held on Low and Shoulder seasons only.

\*\* A minimum of 3 villas is required to book an event.



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## Other Elite Havens Villas Nearby



About 10 minutes drive

### **Jivana Beach Villas – Villa Ananda**

7 bedrooms

Sleeps 14 adults

[www.jivanabeachvillas.com](http://www.jivanabeachvillas.com)



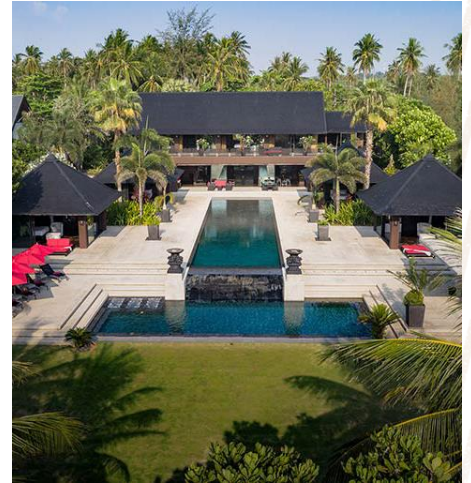
Around 5 minutes drive

### **Baan Taley Rom**

6 bedrooms

Sleeps 12 adults

[www.baantaleyromphuket.com](http://www.baantaleyromphuket.com)



Around 5 minutes walk

### **Villa Saanti**

6 bedrooms

Sleeps 12 adults

[www.villasaanti.com](http://www.villasaanti.com)

**Special rates for group bookings available,  
for more information please contact:**

[agents@elitehavens.com](mailto:agents@elitehavens.com) or [reservation@elitehavens.com](mailto:reservation@elitehavens.com)

[www.elitehavens.com/wedding.aspx](http://www.elitehavens.com/wedding.aspx)



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